

VMN 2019 Conference DRAFT Overall Agenda

**All times are subject to change*

Thursday, DAY 0

TIME	AGENDA ITEM	NOTES
1:00pm	Arrive at venue Unload and begin setup	
1:00-5:00pm	Setup and Thursday To Do List Items	
5:00pm	VMN Staff checks in to lodging	
6:00-8:00pm	Dinner and Final Committee Meeting	

Friday, DAY 1

TIME	AGENDA ITEM	LOCATION
9:00am–5:00pm	Pre-conference Field Trips	
9:00am-12:00pm	Morning To Do List	
12:00-1:00pm	Lunch on your own	
1:00-4:00pm	Afternoon To Do List	
4:00—6:00pm	Conference Registration Share Fair booth setup	
5:00—6:00pm	Welcome Reception <ul style="list-style-type: none"> • Photo Contest viewing • Share Fair booths (setup continues) 	
6:00–7:30pm	Dinner and Award Presentations <ul style="list-style-type: none"> • 6:30 Announcements • 6:40 Introductions of VIPs (state and local) • 6:50 State Awards • 7:10 Photo Contest Awards 	
7:30–8:30pm	Chapter Share Fair <ul style="list-style-type: none"> • Photo Contest viewing • Share Fair booths 	
8:00-9:00pm	Organized Evening Activity (OPTIONAL)	

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Saturday, DAY 2

	Breakfast on your own (may offer add-on breakfast option at venue)	
7:30–8:30am	President’s Breakfast (hosted by Michelle)	
8:00-9:00am	Conference Registration (with coffee service)	
9:00am–12:00pm	Saturday Morning Field Trips	
9:00am–12:15pm	Saturday Morning Training Sessions <ul style="list-style-type: none"> • Saturday Morning Long Sessions (9:00am-12:00pm) • Saturday Morning Short Session 1 (9:00-10:30am) • Transition (10:30-10:45 am) • Saturday Morning Short Session 2 (10:45am-12:15pm) 	
12:15–1:45pm	Lunch <ul style="list-style-type: none"> • Door prizes 	
2:00-5:15pm	Saturday Afternoon Field Trips	
2:00–5:15pm	Saturday Afternoon Training Sessions <ul style="list-style-type: none"> • Saturday Afternoon Long Sessions (2:00-5:00pm) • Saturday Afternoon Short Session 1 (2:00-3:30pm) • Transition (3:30-3:45 pm) • Saturday Afternoon Short Session 2 (3:45-5:15pm) 	
5:15–6:00pm	Break, Relax, Cleanup/change for dinner	
6:00–7:30pm	Social and Dinner	
7:30-8:30pm	Evening Activities (OPTIONAL)	

Sunday, DAY 3

	Breakfast on your own (may offer add-on breakfast option at venue)	
7:45am	Boxed lunches available for on-site sessions *Field Trip Participants need to pick up lunches before departure	
9:00am–1:00pm	Sunday Field Trips	
9:00am–12:15pm	Sunday Morning Training Sessions <ul style="list-style-type: none"> • Sunday Morning Long Sessions (9:00am-12:15pm) • Sunday Morning Short Session 1 (9:00-10:30am) • Transition (10:30-10:45 am) • Sunday Morning Short Session 2 (10:45am-12:15pm) 	
12:15–1:15pm	Lunch	
1:00-3:00pm	Clean up	
3:00pm	Depart	